



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, JUNE 4, 2025
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Proclamation – Small Cities Month**
 - 2. Hurricane Preparedness: Craig Hall, Assistant Director, Broward County Office of Emergency Management**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
- 9. APPROVAL OF MINUTES**
- 10. RESOLUTIONS – CONSENT ITEMS**
 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA SCHEDULING A SPECIAL COMMISSION MEETING FOR MONDAY, JUNE 9, 2025, AT 6:00 PM TO APPOINT A SPECIAL COUNSEL; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-65)
[RESO. 2025-65 - West Park - Scheduling Special Commission Meeting to Appoint a Special Counsel](#)
 2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A THIRTEENTH AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF STATE AND THE CITY OF WEST PARK FOR THE DEVELOPMENT OF A MINI-AMPHITHEATER AT MCTYRE PARK, ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS;

PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-66)

RESO. 2025-66 - West Park - Authorizing 13th Amendment to Grant Agreement for Mini-Amphitheater at McTyre Park

MEMO - Resolution for Department of State Grant Agreement Amendment for Mini-Amphitheater

Exhibit A - Grant Amendment - Construction Plan Review Comments & Related Miami Dade School Board Correspondance

Exhibit B - Grant Amendment - Department of State Cultural Affairs Grant Extension

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE LOCAL GOVERNMENT CYBERSECURITY GRANT AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES AND THE CITY OF WEST PARK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-67)

RESO. 2025-67 - West Park - Authorization to Execute the Local Government Cybersecurity Grant Agreement

MEMO - Florida Local Government Cybersecurity Grant Award from FDMS

Exhibit A - Award Letter - Florida Local Government Cybersecurity Grant

Exhibit B - Grant Agreement - Florida Local Government Cybersecurity Grant

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN V&G CONSTRUCTION SOLUTIONS, CORP AND THE CITY OF WEST PARK FOR THE CITYWIDE SIDEWALK RESTORATION AND ADA COMPLIANCE - PHASE 3 CONSTRUCTION PROJECT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-68)

RESO. 2025-68 - West Park - Executing Agmt. with V and G Construction - Sidewalk Restoration and ADA Compliance

MEMO - Rec of Award - Citywide Sidewalk Restoration and ADA Compliance

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA APPROVING A FINANCIAL PASS-THROUGH OF GRANT FUNDING FROM THE CITY OF WEST PARK, FLORIDA TO WILFERZ COMPANY LLC AS A PARTIAL REIMBURSEMENT FOR LAND ACQUISITION COSTS EXPENDED BY THE WILFERZ COMPANY LLC FOR A MIXED-USE DEVELOPMENT PROJECT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-69)

RESO. 2025-69 - West Park - Approving Financial Pass-Through of Grant Funds to Wilferz Company LLC.

MEMO - Seeking Authorization to Issue Reimbursement (A Pass-Through) Check Received For BRP Grant Funding

Exhibit A - (Pass-Through Reimbursement) - FDOT Property Conveyance Agreement

Exhibit B - (Pass-Through Reimbursement) - BRP Grant Funding Agreement

Exhibit C - (Pass-Through Reimbursement) - Wilferz Company Project Development Agreement.

Exhibit D - (Pass-Through Reimbursement) - Property Appraisal & Wilferz Check Payment

Exhibit E - (Pass-Through Reimbursement) - City Transmittal Of Payment To FDOT

11. RESOLUTIONS – NON CONSENT ITEMS

1. None.

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AMENDING ARTICLE IV, CHAPTER 32 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES TO ADD NEW SECTION 32-109 ESTABLISHING CRITERIA FOR INCLUSION ON THE CITY OF WEST PARK’S PIONEER WALL; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

(Ordinance 2025-02)

[ORD. 2025-02 - West Park - Pioneer Wall Policy and Procedure](#)

[MEMO - Ordinance for Pioneer Wall Nomination](#)

[Pioneer Nomination Policy and Procedure - For Pioneer Wall](#)

[Pioneer Nomination Form](#)

[Mary Saunders Park Pioneer Wall - Plaque Placement Exhibit](#)

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Broward County Property Appraiser’s 2025 Estimate of Taxable Values**
[MEMO - Broward County Property Appraiser’s 2025 Estimate of Taxable Values](#)
[Exhibit A - Broward County Property Appraiser June 2025 Tax Roll](#)
[Exhibit B - 2025 June 1st Taxable Value Report](#)
[Exhibit C - 2025 Hearing Date Information](#)
[Exhibit D - 2025 Tax Roll Calendar](#)
2. **Extending the Code Enforcement Lien Amnesty Program**
[MEMO - Extending the Code Enforcement Lien Amnesty Program](#)
3. **The City’s 20th Anniversary – Two Decades of Positive Progression**
[20th Anniversary Celebration - Two Decades of Positive Progression](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. **Update Regarding Discussion on Outlining the Process to Terminate the Playhouse**

Business Utilization Agreement within The City

[MEMO - Process of Terminating Playhouse Business Agreement](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA REQUESTING AN OPINION FROM THE FLORIDA ATTORNEY GENERAL ON THE ISSUE OF CALLING A SPECIAL MEETING BY A SIMPLE MAJORITY OF THE CITY COMMISSION AFTER CONSIDERATION OF THE CITY OF WEST PARK'S CHARTER PROVISION CONCERNING SPECIAL MEETINGS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-63)

[RESO. 2025-63 - West Park - Seeking Opinion from Attorney General - Calling of Special Meetings](#)

3. A RESOLUTION OF THE CITY COMMISSION OF WEST PARK, FLORIDA, APPOINTING A SPECIAL COUNSEL TO ASSIST THE CITY IN PREPARING TRANSMISSIONS TO THE STATE ATTORNEY GENERAL AND OTHER APPROPRIATE AGENCIES REGARDING ALLEGED PUBLIC CORRUPTION IN THE CITY OF WEST PARK; AUTHORIZING EXPENDITURES NOT TO EXCEED \$25,000 FOR SAID SERVICES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-64)

[RESO. 2025-64 - West Park - Appointing Special Counsel to Assist Commission with Transmissions to State Attorney](#)

4. **Proposition on Having Food Trucks & Music Events at the Parks Periodically**

[MEMO - Update Proposition for Food Trucks & Music Events at Parks Periodically](#)

5. **Discussion Regarding Field Usage Agreement with CSE Athletics**

[MEMO - Risk Assessment CSE Field Usage Agreement](#)

[Email from Washington Park Buccaneers](#)

[Email 2 from Washington Park Buccaneers](#)

18. FUTURE AGENDA ITEMS

19. COMMISSION MEMBERS' COMMENTS / REPORTS

20. FOR THE GOOD OF THE ORDER

21. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.